



## Executive Committee Meeting

*January 20th, 2025, Via Zoom..*

### Attendees:

Role	Officer	Vote	Name	Present
Chair	<b>Y</b>	<b>Y</b>	<b>Peter Bonk</b>	<b>On Line</b>
Chair Elect	<b>Y</b>	<b>Y</b>	<b>Kristin Di Bona</b>	<b>On Line</b>
Treasurer	<b>Y</b>	<b>Y</b>	<b>J Louise Liu</b>	<b>On Line</b>
Secretary	<b>Y</b>	<b>Y</b>	<b>Jason Lye</b>	<b>On Line</b>
Past Chair		<b>Y</b>	<b>(Vacant)</b>	
Councilor / Audit Comm		<b>Y</b>	<b>Arlene Garrison</b>	<b>On Line</b>
Alternate Councilor		<b>Y</b>	<b>Mukund Chorghade</b>	<b>On Line</b>
Programming Chair		<b>Y</b>	<b>Xu Simon</b>	<b>On Line</b>
Membership Chair		<b>Y</b>	<b>David Cunningham</b>	<b>On Line</b>
Publicity & Communications		<b>Y</b>	<b>Lisa Balbes</b>	
By-Laws task force			<b>Janet Bryant</b>	<b>On Line</b>
Volunteer			<b>Chet Boxley</b>	<b>On Line</b>
Volunteer			<b>Russ Phifer</b>	
Volunteer			<b>Jennifer MacLachlan</b>	
Volunteer			<b>Cary Supelo</b>	
Volunteer			<b>Mike Mazzotta</b>	
Volunteer			<b>Stephanie Ryan</b>	
Volunteer			<b>Rafael Armiño-Silva</b>	
Volunteer			<b>Kabrena Rodda</b>	
Volunteer			<b>Tyler Houser</b>	
Contract Webmaster			<b>Tracy Champagne (external to SCHB)</b>	

# Action items:

Who?	Action they will undertake or lead.	By When?
Louise	Provide a year-end report for 2024. Provide a Current financial year report for January.	
Kristin, Xu	Benchmarking other divisions:  Best Practices / Guidance for non-councilor officer travel expenses to meetings.  How are membership dropping notations handled by National?	
Louise, Peter, Jason	Annual Report due Feb 15th.	Feb 15th.
Janet & Peter	To get together on the by-laws.	
Peter	Connect with Russ, find out where to send the \$1,000 for SWRM / SERMACS	

# Voting Decisions Summary:

Proposed?	Motion	Seconded	Outcome
Peter	Meeting called to order 7:05pm		
Peter	New Committee members: Xu Simon, Lisa Balbes, Mukund Chorghade, Arlene Garrison, Peter Bonk, David Cunningham.		Passed

Proposed?	Motion	Seconded	Outcome
Mukund	Have the 2025 term of secretary to be only 1 year (as opposed to 2 years) iso that the Secretary and Treasurer terms are offset into alternate years.	Louise	Passed
Arlene	Motion to co-sponsor SCHB / CHAS Social hour. \$1,750 in San Diego	Kristin	Passed
Mukund	\$1,000 Joint SERMACS / SWRM Orlando FL October 26-29th 2025 meeting.	David	Passed
Everybody	Motion to Adjourn 8:39 pm	Everybody	Passed

## Discussions summary: (not necessarily in chronological order)

Who?	Discussion	Outcome
Kristin	<p><b>Chair Elect Report:</b></p> <p>Please let Kristin know if there is anyone who she should connect with at the Leadership Conference.</p> <p>Peter requests Benchmarking and Best Practices for non-councilor officer travel expenses to meetings.</p> <p>Peter requests: How are membership dropping notations handled by National?</p> <p>Mukund: N&amp;E: Community Membership is not an appointment for life, After 1 year, dropped.</p>	

Who?	Discussion	Outcome
Louise	<p><b>Treasurer's Report: Monthly Financial Report: December 16, 2024 - January 20, 2025</b></p> <p>The monthly financial report for the period from December 16, 2024, to January 20, 2025, indicates a favorable variance of \$152,592.60 against the budget. Total assets include Bank of America funds amounting to \$44,535.29 and Vanguard accounts totaling \$108,059.31.</p> <p>Support from the Organic Chemistry Division in the amount of \$1,000 was received to partially support the 2024 Fall Chemical Escape Room (in Denver, CO) .</p> <p>On December 19, 2024, Jingbo Louise Liu discussed with a banker and financial advisor from Bank of America and Vanguard accounts to ensure compliance with the Small Chemical Businesses of the American Chemical Society By-laws. It was noted that the Vanguard account is set up in such a way that no transfers can be made from other financial entities unless changes are granted. Louise will complete the necessary paperwork to change the account settings.</p> <p>Service fees (\$20.00 on December 16) and inter-divisional transfers of funds (\$500 on December 23 and \$500 on December 24) were completed. Dr. Cindy KX Chan (<a href="mailto:cindyckx@illinois.edu">cindyckx@illinois.edu</a>) was contacted and will be re-contacted to transfer funds to MMLI to cover partial costs for the Spring Chemical Escape Room.</p> <p>The treasurer's report format will be streamlined using an Excel workbook. An annual summary will be prepared and submitted to the Executive Committee (EC) for their review and approval.</p> <p>(Continued...)</p>	

Who?	Discussion	Outcome
(Cont. )	<p>Arlene: Do we have a report that goes from Jan 1st to today? and another for fiscal year ending Dec 31st 2024?</p> <p>Louise: I will amend and republish.</p> <p>David: The bank vocabulary is very very specific. Concern is that they may have misinterpreted Louise's requests.</p>	
Jason	<p><b>Secretary Report:</b></p> <p>- Both treasurer and secretary are up for election for election this year. Current secretary would like to re-run. Current secretary is willing to run for a 1 year term so that the Treasurer and Secretary terms are offset by a year in future elections. Opinion is that no by-law issue, because by-laws dictate.</p>	
Arlene	<p><b>Councilor Report:</b></p> <p>No report</p>	
David	<p><b>Membership Report:</b></p> <p>Attached.</p> <p>Do we need to investigate how ACS National categorizes the members leaving?</p> <p>Perhaps Kristin and Xu can look into it while they benchmark other divisions at the ACS Leadership forum.</p>	

Who?	Discussion	Outcome
Peter	<p><b>Committees:</b></p> <p>Peter's slate of committees for 2025:</p> <ul style="list-style-type: none"> <li>- Xu Simon - Program Chair</li> <li>- Lisa Balbes Communication Chair (website and communications)</li> <li>- Mukund Chorghade: SCHB Zoom meetings</li> <li>- Arlene Garrison: Audit Committee</li> <li>- Peter Bonk - Nominations and Elections committee</li> <li>- David Cunningham - Membership Committee</li> </ul>	See votes.
Louise	<p>Did the EC approve the sponsorship of LeHigh valley? Sponsorship was voted on and passed in September.</p>	
Xu	<p><b>Programming:</b> We are all ready for San Diego!</p> <p><b>Sunday March 23rd</b> Committee meeting: Sunday morning 10:00am, Hilton Bayfront Room TBD SBIR / STTR - 2/3 of March 23, 2-6pm Career panel with CELL. Sponsorship has been sent.</p> <p><b>Monday March 23rd 2-6pm.</b> Full day symposium with COMP 5:30 - 8:00 reception with CHAS. Day? Location?</p> <p><b>Tuesday</b> Escape Room. Cosponsor with other divisions. SCHB would be the prime sponsor. MMLI - new primary point of contact.</p>	

Who?	Discussion	Outcome
Peter	<p>Are we interested in supporting the regional meetings? Three regionals planned:</p> <p>\$1,000 Joint SERMACS / SWRM October 2025 meeting.</p> <p>Jason: How do we measure our impact?</p> <p>Kristin: Ideas for measurable benefits to SCHB sponsoring regional meetings -Logo/publicity at SCHB targeted programming -Registration for SCHB representative -Booth or table presence -Membership increase at meeting (quantify) -Signage/program listings (targeted?)</p>	
Peter	<p>RE: Policy on how much do we reimburse folks for attending National meetings. We put a sunset on this policy for June 2025</p> <p>a) Need a Quorum. Officers, councilors, plus committee chairs. b) Committee chairs — good to have there too. Plus they have work to do.</p> <p>How much is the councilor reimbursement? Up to \$2,000 from National. SCHB can approve an additional up to \$400</p> <p>Officer Reimbursement: Up to \$2,000 per meeting.</p> <p>How much should reimbursement level be? What makes the difference between going or not? What is regular recurring income from membership etc.?</p>	
Janet	<p>Updated bylaws committee report. Standing committees vs. <i>ad hoc</i> committees. Janet and Peter to confer and make a choice.</p> <p>Past Chair is not considered an officer. Need to decide whether</p> <p>Do we want a member at large position? Elected? Approved by Committee?</p>	
	<p><b>NEW BUSINESS:</b></p>	

**From:** David Cunningham david.himb@gmail.com  
**Subject:** Re: SCHB Exec Comm Meeting Jan 20 2025 at 7 pm ET  
**Date:** January 20, 2025 at 4:16 PM  
**To:** Peter B peterjbonk@gmail.com  
**Cc:** Garrison, Arlene Allen (Arlene) garrison@utk.edu, Mukund Chorghade chorghade@gmail.com, Jingbo Louise Liu Jingbo.Liu@tamuk.edu, jason lycoworks.com jason@lycoworks.com, Kristin R. Di Bona krdbona@wyonics.com, Janet Bryant janetsbliss@hotmail.com, Xu Simon xufits@gmail.com, Balbes, Lisa lisa@balbes.com, Chett Boxley boxley@glycosurf.com, Jennifer MacLachlan pidgirl@gmail.com

Aloha All,

I hope you have all had a wonderful holiday month. I have been considering how we can better serve, recruit, and retain members. Our slow but consistent loss of members indicates our need and opportunity to serve our membership better.

Past Activity e-Rosters show that most of our terminating members are categorized as TD (Terminating Division). The relevant documentation for ACS e-Rosters reads:

*TD – (Terminate Division) Includes division cancellations, free-division expirations and terminations due to non-payment.  
TN – (Terminate National) Local Section Roster Only. Member termination of national membership also terminates local section membership.*

We provided outstanding service to our members during the pandemic. We expanded member engagement and welcomed new members with excellent topical content and regular social interactions through Zoom. While Jen was the heart, face, and mind behind this success, drawing us together, we all contributed to our success by consistently participating in creating a welcoming and supportive community. We can build an active community of members and guests by providing regular online meetings with topical content and social interactions again. This will require focused volunteers.

I have drafted two versions of a volunteer recruitment letter to grow our online programming, supporting our members and helping to grow our division. Your thoughts and editing on the attached letters are appreciated.

Mahalo,

David

*Dr. David Cunningham  
ACS SCHB Membership Chair*

808-291-8868 (cell)

On Thu, Jan 16, 2025 at 5:33 PM Peter B <[peterjbonk@gmail.com](mailto:peterjbonk@gmail.com)> wrote:

Peter Bonk is inviting you to a scheduled Zoom meeting.

Dear all, a friendly reminder that we have our 1st SCHB Exec Comm meeting on Monday, January 20 2025. from 7 pm - 9 pm ET.

Jan 20 2025 is wicked busy with Inauguration Day, Martin L King Holiday, and the College Football Championship. And probably several persons birthday,

If you have a written report please send it to the team ahead of the meeting.

Also if you will be late or cannot attend, please let me know. Xu has already informed me that she will be attending at around 8 pm ET.

Have a great weekend, and see you all on Monday

P

Topic: SCHB Executive Committee

Time: Jan 20, 2025 07:00 PM Eastern Time (US and Canada)

Every month on the Third Mon, until Apr 21, 2025, 4 occurrence(s)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://us02web.zoom.us/meeting/tZUqduqvzrMqGN1nfykk-Bq8Ei\\_COUR5bUTd/ics?](https://us02web.zoom.us/meeting/tZUqduqvzrMqGN1nfykk-Bq8Ei_COUR5bUTd/ics?icsToken=DFQor7zBnGSx9YyP7gAALAAAACeIJD2nYkj2yfhlKaTH-wl5aQuEHPWXjO615nCbGT78IPCK_0jmesEzIkqOKjrmwu6qi58cERFYWajVDawMDAwMQ&meetingMasterEventId=2bh_BkN3SHOMm_oDS2J_XvQ)

[icsToken=DFQor7zBnGSx9YyP7gAALAAAACeIJD2nYkj2yfhlKaTH-wl5aQuEHPWXjO615nCbGT78IPCK\\_0jmesEzIkqOKjrmwu6qi58cERFYWajVDawMDAwMQ&meetingMasterEventId=2bh\\_BkN3SHOMm\\_oDS2J\\_XvQ](https://us02web.zoom.us/j/81713718029?pwd=buZFe35cbr73GULX0yEmPuAz44hmSE.1)

Join Zoom Meeting

<https://us02web.zoom.us/j/81713718029?pwd=buZFe35cbr73GULX0yEmPuAz44hmSE.1>

Meeting ID: 817 1371 8029

Passcode: 965784

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One tap mobile



## *Volunteer recruitment letter, compelling version*

### **Volunteer with the ACS Small Chemical Businesses Division (SCHB) – Make a Meaningful Impact!**

Are you passionate about the growth and success of small chemical businesses? Do you want to contribute your skills and expertise to an impactful community within the American Chemical Society (ACS)? The ACS Small Chemical Businesses Division (SCHB) is seeking motivated and dedicated volunteers to help shape the future of small chemical businesses through exciting online programming.

We need YOU to bring your talents and enthusiasm to the table. Whether you're an expert in digital content, social media, event hosting, or fostering collaboration, there's a role for you to make a lasting difference.

#### **We're Looking for Volunteers in the Following Roles:**

- **Webmaster:** Help us maintain an engaging and informative online presence by managing the SCHB website, ensuring it's always up-to-date and accessible to our community.
- **Social Media Coordinator:** Lead our digital outreach efforts by developing and implementing creative strategies to engage members, raise awareness, and showcase the impact of small chemical businesses.
- **Zoom Meeting Hosts:** Take the lead in hosting our regular virtual meetings, creating an interactive and welcoming space for members to connect, share ideas, and learn from one another.
- **Content Developers:** Help create valuable, informative content—whether it's articles, newsletters, or educational materials—that will keep our members informed and inspired.
- **Liaisons to Other ACS Divisions:** Strengthen our network by building meaningful connections with other ACS Divisions, sharing resources, and fostering collaboration to amplify our collective impact.

#### **Why Volunteer with Us?**

- **Make a Real Difference:** Your contributions will directly support small chemical businesses, an integral part of the chemical industry, helping them thrive and innovate.
- **Grow Your Network:** Collaborate with like-minded professionals and leaders across the ACS community, expanding your network and opening doors to new opportunities.
- **Develop Your Skills:** Gain hands-on experience in digital communications, event hosting, leadership, and content creation—all while helping a division focused on entrepreneurship and growth.
- **Be Part of Something Bigger:** As a volunteer, you'll be part of a passionate and supportive community dedicated to making an impact on the future of the chemical industry.

**How to Get Involved:** If you're ready to make an impact, we want to hear from you! To volunteer or learn more, reach out to us at [insert contact info] or sign up directly through [insert registration link].

Tell us what role interests you and how much time you can dedicate—we're flexible and eager to find a fit that works for you!

**Volunteer Time Commitment:** Flexible – Whether you have a few hours or a few days to contribute, every bit of help is appreciated!

Your involvement will directly support SCHB's mission to empower small chemical businesses and foster innovation within the chemical industry. We look forward to welcoming you into our team and working together to make a difference!

## **Volunteer recruitment letter, balanced and professional version**

### **Volunteer with the ACS Small Chemical Businesses Division (SCHB)**

The ACS Small Chemical Businesses Division (SCHB) is seeking volunteers to help enhance our online programming and support small chemical businesses. We value the contributions of our community and are looking for passionate individuals who can lend their skills to strengthen our division's initiatives.

If you have experience in digital content, event hosting, social media, or collaboration, we'd love to have you as part of our team. Your efforts will help provide valuable resources for small chemical businesses and connect members within the broader ACS community.

### **Volunteer Opportunities Available:**

- **Webmaster:** Help maintain the SCHB website, ensuring it stays up-to-date and provides useful information for our members.
- **Social Media Coordinator:** Develop and implement social media strategies to engage our community and share important updates.
- **Zoom Meeting Hosts:** Facilitate our regular virtual meetings, helping create a smooth and engaging experience for participants.
- **Content Developers:** Contribute to the creation of content—such as articles, blogs, or newsletters—that provides useful insights to our members.
- **Liaisons to Other ACS Divisions:** Work with other ACS Divisions to foster collaboration and strengthen relationships across the society.

### **Why Volunteer with SCHB?**

- Contribute to the success of small chemical businesses by providing valuable support and resources.
- Connect with professionals and expand your network within the ACS community.
- Develop new skills and gain experience in areas such as event hosting, digital content creation, and outreach.
- Support a division focused on growth, innovation, and collaboration within the chemical industry.

**How to Get Involved:** If you're interested in volunteering, please contact us at [insert contact info] or sign up directly through [insert registration link]. Let us know your areas of interest and how much time you're able to contribute.

**Volunteer Time Commitment:** Flexible – We welcome volunteers who can offer a few hours or a more regular commitment.

Your involvement will make a valuable difference, and we appreciate your support in helping to advance the mission of SCHB.

**To:** SCHB EC

**From:** Joe Sabol  
SCHB Councilor

**Date:** July 29, 2024

**Re:** 2024 Green Chemistry & Engineering Conference Report

SCHB member Joe Sabol attended 28th Green Chemistry & Engineering Conference (GC&EC) held in Atlanta, GA, June 3-5, 2024.

1. Sabol attended pre-conference virtual activity:
  - Virtual Poster Session, May 24, 2024.
  - “Enabling the Next Generation of Scientists: A Connection Between Health & Safety, and Chemistry Education Approaches for a Sustainable Future,” May 31, 2024.
2. SCHB sponsored awards for the students and postdocs AI Hackathon, held on Sunday, June 2; the award ceremony was held on Wednesday, June 5. The winning team received, 1) SCHB 3-in-1 letter opener, 2) SCHB 2024 business card, and 3) a \$20 bill. The winners names, emails, and the title of their group:

Title: Predicting Toxicity of Chemical Compounds Using Embeddings

- Nico Lang (nico.lang@utah.edu)
- Raven Gallenstein (rgallenstein@twu.edu)
- Daniel Wigh (dsw46@cam.ac.uk)
- Erin Jacobsen (erin.jacobsen@my.uwrf.edu)
- Great Umenweke (great.umenweke@uky.edu)
- Lola Lambert (lolaleafa@uchicago.edu)

(Raven Gallenstein departed GC&EC before the award ceremony and her award was mailed.)

Photos are below.

3. SCHB business cards were distributed to attendees at various technical sessions and other events, including:
  - June 2, Opening Night Award Ceremony
  - June 3-5, Daily Breakfasts and Networking Breaks
  - June 3, Careers and Networking Reception
  - June 4, Poster Session & Reception
  - June 4, GCI Industry Roundtable Poster Reception
  - June 5, Closing reception at Coca-Cola World

4. Expenses:

\$500.00 Sabol's travel support (SCHB modified ACS form 5.08 filed with Treasurer Louise Liu)

\$120.00 Six \$20 awards

\$ 15.20 Postage

\$635.20 Total

5. Photos and captions:

- Award Ceremony
- Candid Photo 1
- Candid Photo 2



Award Ceremony, Left to Right: SCHB representative Joe Sabol, AI Hackathon Winners: Great Umenweke, Daniel Wigh, Erin Jacobsen, Lola Lambert, Nico Lang, not pictured: Raven Gallenstein.



Candid Photo 1, credit: Brad Zangwill Photography



Candid Photo 2, credit: Brad Zangwill Photography

**From:** Joe Sabol jsabol@chem-consult.com  
**Subject:** Re: IPG final report + chemluminary #2  
**Date:** January 13, 2025 at 8:36 PM  
**To:** jason lycoworks.com jason@lycoworks.com, Janet Bryant janetsbliss@hotmail.com, Arlene Garrison garrison@utk.edu, David Cunningham david.himb@gmail.com, Kristin Di Bona krdibona@wyonics.com, Jingbo Louise Liu Jingbo.Liu@tamuk.edu, Peter Bonk Ph.D. peterjbonk@gmail.com, Mukund S Chorghade PhD DSc chorghade@gmail.com, Xu Simon xufits@gmail.com, Jennifer Maclachlan pidgirl@gmail.com, Chett Boxley boxley@glycosurf.com

Jason, et al.,

See attached, para 2 for SCHB support of the GC&EC AI Hack-a-thon; you should be able to wordsmith the Chemluminary nomination from that. (The rest of the report is about my other activity at GC&EC) but SCHB sponsorship of the Hack-a-thon is the activity that might rise above the minimum needed for a Chemluminary nomination/finalist. Best practices is to logon to Community Connection and see what is needed. If you need more information, ask. This can be done well in advance of the February 15 deadline,

One of the student winners, Daniel Wigh, offered his company to be a patron member of SCHB. I believe Daniel joined SCHB as an individual member, but we never followed up on patron membership. SCHB doesn't need the money, but when someone steps up and we do not respond, the interested person might go away.

In the past, the process to become a SCHB patron member was simple: 1) agree on what was to be sponsored (e.g., coffee at a national or regional meeting), 2) send \$200-500 to SCHB treasurer, and 3) we acknowledge in the SCHB newsletter and on the website.

**ACTION ITEM:** Propose that SCHB sponsors GC&EC 2025 AI Hack-a-thon. We don't have any swag to distribute, but we can give cash again. Amount TBD. Budget no to exceed \$250.

Let me know if SCHB needs help the 2024 chemluminary nominations or implementing the 2025 patron member program

Thank you,

Joe

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On 01/13/2025 5:34 PM EST jason lycoworks.com <jason@lycoworks.com> wrote:

Excellent!

If someone rights them up, we can put them into the annual report. Are there photographs too?

Kind Regards,

Jason

**Jason Lye Ph.D**

**Author:** [Prototype to Profit](#)

**Lycow Works Incorporated**  
**678 358-4569**

<http://lycoworks.com>

On Jan 13, 2025, at 5:13 PM, Janet Bryant <janetsbliss@hotmail.com> wrote:

If memory serves, there are Green Chemistry award(s) categories too to be considered.

Janet L. Bryant, ACSF  
Retired, PNNL  
Richland, WA

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**From:** Joe Sabol <jsabol@chem-consult.com>  
**Sent:** Monday, January 13, 2025 2:05:16 PM

**To:** Janet Bryant <janetsbliss@hotmail.com>; Peter B <peterjbonk@gmail.com>; Kristin R. Di Bona <krdibona@wyonics.com>; jason lycoworks.com <jason@lycoworks.com>; Jingbo Louise Liu <Jingbo.Liu@tamuk.edu>; Mukund Chorghade <chorghade@gmail.com>; Xu Simon <xufits@gmail.com>; Jennifer

## **Division Innovative Project Grant (IPG) Final Report - DRAFT**

**Date:** December 11, 2024

**Type of Report:** Final

**Full Name:** Joseph Sabol

**Email:** [jsabol@chem-consult.com](mailto:jsabol@chem-consult.com)

**Sponsoring Division:** Small Chemical Businesses (SCHB)

**Funded in Grant Round:** Spring 2020

**Was this project/event a joint partnership with another Division?** No

**Was this a strategic planning project?** No

**Title of Project:** Bench to Market: Mentoring Entrepreneurs in the ACS Meeting and Exposition

**Project Start Date:** \*

April 1, 2020

**Project Completion Date:** \*

November 30, 2024

**Describe the involvement of Division Members in the project.** [Limit to 200 characters with spaces.]

SCHB supported member's booths, including ACS Spring 2022: Ryan Smith, Niteen Vaidya, Marc Janes, Gregory Patience; ACS Fall 2022: Niteen Vaidya; ACS Fall 2024: Chett Boxley; CERM 2024: Chett Boxley.

**Describe how the project was innovative.** [Limit to 300 characters with spaces.]

Previously, ACS expo booth fees were at market rates. Innovative to this IPG, SCHB provided up to 50% of booth costs and intangible marketing mentorship (members helping members.) Exhibitors were also required to make a presentation in an SCHB symposium.

**Describe the logistics of the project (who, what, when, where, and how).** [Limit to 500 characters with spaces.]

This IPG was funded in Spring 2020. Due to COVID, the first opportunity for an in-person expo



was 2022. SCHB members taking an expo booth at ACS Spring 2022 were:

Ryan Smith, Duane Morris LLP, San Diego, CA  
Niteen Vaidya, ChiroSolve Inc., San Jose, CA (and also at ACS Fall 2022)  
Marc Janes, NuChem Sciences Inc., Montréal, QC  
Gregory Patience, Polytechnique Montréal, Montréal, QC

**???? check 1042, check 1044, check 1046 ????**

SCHB member Chett Boxley, GlycoSurf, LLP had a booth at ACS Fall 2024 and CERM 2024.

**Describe the outcomes and success of the project.** [Limit to 500 characters with spaces.]

The intention was to provide up to \$500 support for each member's booth. About half of the funds were spent in 2022, but no members requested support in 2023. Desiring to close the project in 2024, the SCHB EC permitted up to \$2,000 at a national meeting and opened the opportunity to regional meetings. In the end, eight (8) national meeting expo booths and one (1) regional meeting expo booth were supported. No SCHB member desiring support was turned away.

**What type of evaluation process did you use?** SCHB member exhibitors were surveyed on their experiences, including interaction with ACS DMES staff and pricing.

**The grant money received was?** Adequate.

**List any ACS or non-ACS partnering groups.** None.

**Would you do anything differently if you were to do this program again?** Regular and periodic newsletter and e-blast to members notifying them of the opportunity; more intensive marketing to members.

**Would you like to nominate this activity for a DAC-sponsored ChemLuminary Award?**

Yes. Member Engagement.

Photos on next two pages.

###



Duane Morris Expo Booth ACS Spring 2022



GlycoSurf Expo Booth ACS Fall 2024



GlycoSurf Expo Booth ACS Fall 2024

## Running List of Event and Speaker Ideas:

Who?	Details	Outcome
	Entrepreneur Pitch Contest (aka shark tank)	
	Hach award, after Kathryn Hach - for entrepreneurship.	

## Parking Lot:

Agenda Item: Communication: Policy, Format, Timing, Operating Rhythm, Clarity, Read-ability.

Agenda item: Next year we will need a nominating committee. See minutes 3/17/24 excomm meeting. This nominating committee would do ALL the nominations for the division.

Zoom meeting between regional meetings and holidays.

## Treasurer's Report:

*Attached.*

## Councilor's Report:

*Attached.*

## Other Attachments:

## Volunteer List and EC Tenure

Role			Begin	End	
Chair	<b>O</b>	<b>Peter Bonk</b>	<b>1/1/24</b>	<b>12/31/25</b>	Cannot re-run till after past chair.
Chair Elect	<b>O</b>	<b>Kristin Di Bona</b>	<b>1/1/24</b>	<b>12/31/25</b>	Cannot re-run till after past chair.
Treasurer	<b>O</b>	<b>J Louise Liu</b>	<b>1/1/24</b>	<b>12/31/25</b>	T&S elected alternate years. Can re-run 2yr term
Secretary	<b>O</b>	<b>Jason Lye</b>	<b>1/1/24</b>	<b>12/31/25</b>	T&S elected alternate years. Can re-run 2yr term
Past Chair	<b>VM</b>	(Vacant)	<b>1/1/24</b>	<b>12/31/25</b>	Can't chair another division until done.
Councilor	<b>VM</b>	<b>Arlene Garrison</b>	<b>1/1/25</b>	<b>12/31/27</b>	<b>3 yr term</b>
Alternate Councilor	<b>VM</b>	<b>Mukund Chorghade</b>	<b>1/1/24</b>	<b>12/31/26</b>	<b>3 yr term</b>
Programming	<b>VM</b>	<b>Xu Simon</b>			Chair's discretion
Membership Committee	<b>VM</b>	<b>David Cunningham</b>			Chair's discretion
Publicity Communicatn	<b>VM</b>	<b>Jennifer MacLachlan</b>			Chair's discretion
Contract Webmaster		<b>Tracy Champagne</b>			<b>NON ACS</b>
		<b>Barry Streusand</b>			
		<b>Bill Carol</b>			
		<b>Marge Matthews</b>			
		<b>Shiela Murphy</b>			
		<b>Janet Bryant</b>			
		<b>Cary Supelo</b>			
		<b>Mike Mazzotta</b>			
Ran in 2023 election		<b>Alicia Urbaniak</b>			
Ran in 2023 election		<b>Kirabo Irene</b>			
Ran in 2023 election		<b>John Pochan</b>			
Ran in 2023 election		<b>Angel Colon Santiago</b>			