



Executive Committee Meeting

December 16th, 2024, Via Zoom..

Attendees:

Role	Officer	Vote	Name	Present
Chair	Y	Y	Peter Bonk	On Line
Chair Elect	Y	Y	Kristin Di Bona	On Line
Treasurer	Y	Y	J Louise Liu	On Line
Secretary	Y	Y	Jason Lye	On Line
Past Chair		Y	(Vacant)	
Councilor		Y	Joe Sabol	On Line
Alternate Councilor		Y	Mukund Chorghade	
Programming Chair		Y	Xu Simon	On Line
Membership Chair		Y	David Cunningham	On Line
Publicity & Communications		Y	Jennifer MacLachlan	
Volunteer			Russ Phifer	
Volunteer			Janet Bryant	On Line
Volunteer			Cary Supelo	
Volunteer			Mike Mazzotta	
Volunteer			Arlene Garrison	On Line
Volunteer			Stephanie Ryan	
Volunteer			Rafael Armiño-Silva	
Volunteer			Kabrena Rodda	
Volunteer			Tyler Houser	
Volunteer			Chet Boxley	
Contract Webmaster			Tracy Champagne (external to SCHB)	

Action items:

Who?	Action they will undertake or lead.	By When?

Voting Decisions Summary:

Proposed?	Motion	Seconded	Outcome
Peter	Meeting called to order 7:05pm		
David	Motion to Adjourn 8:01 pm	Jason	Passed

Discussions summary: (not necessarily in chronological order)

Who?	Discussion	Outcome
Kristin	<p>Chair Elect Report:</p> <ul style="list-style-type: none"> - Will be attending the Leadership Conference in Houston this coming January. - Xu Simon will be attending as part of the future of meetings - Chett Boxley will also be attending the leadership forum. 	
Louise	<p>Treasurer's Report:</p> <ul style="list-style-type: none"> - Written report attached 	

Who?	Discussion	Outcome
Jason	<p>Secretary Report:</p> <p>- No report</p>	
Joe	<p>Councilor Report:</p> <p>Written report attached.</p> <p>Also, wanted to discuss his expenses from councilor travel in 2023. This reimbursement was denied by the former (temporary) SCHB EC, but no record of reasoning was provided as to why.</p>	
David	<p>Membership Report:</p> <p>No report due to change in access to roster.</p> <p>Spring meeting: Needs to request reimbursement for expenses from New Orleans meeting.</p> <p>Joe: Were the two ppl from GC&EC who wanted to be patron members contacted? They indicated that they may contribute \$500 for refreshments.</p> <p>Other sources of volunteers:</p> <ul style="list-style-type: none"> a) Those who ran in the 2024 elections b) Those who ran in the 2023 elections (see these minutes for that list) c) Those who signed up at the SCIMIX in New Orleans 	
Peter	<p>Committees:</p> <p>Would like to populate the following committees for 2025:</p> <ul style="list-style-type: none"> - Communication Chair for 2025 - Also, need someone (else) to champion monthly Zoom meetings. - Nominations and Elections committee. 	

Who?	Discussion	Outcome
Xu	<p>Programming:</p> <p>We are all ready for San Diego!</p> <p>Sunday March 23rd</p> <p>Committee meeting: Sunday morning 10:00am, Hilton Bayfront Room TBD</p> <p>SBIR / STTR - 2/3 of March 23, 2-6pm Career panel with CELL. Will need co-sponsorship.</p> <p>Monday March 23rd 2-6pm. Full day symposium with COMP</p> <p>5:30 - 8:00 reception with CHAS. Day? Location?</p> <p>Tuesday Escape Room. Cosponsor with other divisions. SCHB would be the prime sponsor. MMLI - new primary point of contact.</p> <p>Are we interested in supporting the regional meetings?</p> <p>Three regionals planned: SERMACS WRM MARM Let's put this on the January agenda for discussion regarding funding.</p>	
Joe / Louise	<p>Staggering Treasurer and Secretary Election Cycles:</p> <p>Discussion about how to accomplish the staggering of the election cycles of these two officers, as required by the bylaws. One solution is to just elect treasurer / secretary for one year only in 2025 election - to reset the cycle.</p>	
Peter	<p>Thanking Departing Councilor and Chairs:</p> <p>Joe Sabol has been an officer with SCHB for many years. Pete thanked Joe for his service, both as programming chair and as councilor.</p> <p>Jennifer Maclachlan will also be moving on after 12 years as Communications chair.</p>	

Who?	Discussion	Outcome
Peter / Janet	<p>Adjusting By-Laws:</p> <p>Janet and Peter are looking into it. Janet has agreed to look at the new templates to see if they are workable for SCHB.</p> <p>Change the election bylaw timing limitations as laid out in the existing.</p>	
Peter	<p>Monthly EC:</p> <p>Does it make sense to do our business during the day? To be discussed.</p>	
	<p>NEW BUSINESS:</p>	

From: Jingbo L. Liu Jingbo.Liu@tamuk.edu 
Subject: LL: Treasurer's report (attached) and short statement
Date: December 16, 2024 at 6:52 PM
To: Joe Sabol jsabol@chem-consult.com, Peter B peterjbonk@gmail.com, Kristin R. Di Bona krdibona@wyonics.com,
jason lycoworks.com jason@lycoworks.com, Mukund Chorghade chorghade@gmail.com, David Cunningham
david.himb@gmail.com, Xu Simon xufits@gmail.com, Jennifer MacLachlan pidgirl@gmail.com, Janet Bryant
janetsbliss@hotmail.com, Garrison, Arlene Allen (Arlene) garrison@utk.edu
Cc: Balbes, Lisa lisa@balbes.com

Dear Pete, Jason and the Team,

The short statement for Nov 15, to Dec 15 are listed below:

The monthly financial report for the period from November 15 to December 15 shows a favorable variance of \$152,420.60 against the budget. This result is based on revenues totaling \$152,420.60, with no expenses reported during this period. Total assets include Bank of America funds amounting to \$44,595.29 and Vanguard accounts totaling \$107,825.31.

On November 24, two members of the budget committee, Drs. Joseph Sabol and Jingbo Louise Liu, convened to discuss correcting the names on the Bank of America and Vanguard accounts to comply with the Small Chemical Businesses of the American Chemical Society By-laws. The committee also deliberated adding SCHB Officer names to both accounts and diversifying investments within various Vanguard categories.

The service fees (TLC Digital Media) and inter-divisional transfer of funds are and will be scheduled for completion by December 20, 2024. The cost allocation for the ACS Fall Meeting in Denver is currently under review and will be finalized shortly.

The treasurer's report format will be streamlined using an Excel workbook. An annual summary will be prepared and submitted to the Executive Committee (EC) for their review and approval.

With the very best Regards,

Jingbo Louise Liu

Jingbo Louise Liu, Ph.D., CSci., CChem., ACSF, FRSC
Professor of Chemistry
ONR Distinguished Fellow and US Air Force DEBI Fellow
Councilor, Energy and Fuels Division, American Chemical Society

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<http://orcid.org/0000-0001-6898-9933>

From: Joe Sabol jsabol@chem-consult.com
Subject: Re: SCHB Executive Committee councilor report 2024-12-16
Date: December 16, 2024 at 5:08 PM
To: Peter B peterjbonk@gmail.com, Kristin R. Di Bona krdibona@wyonics.com, jason lycoworks.com jason@lycoworks.com, Jingbo Louise Liu Jingbo.Liu@tamuk.edu, Mukund Chorghade chorghade@gmail.com, David Cunningham david.himb@gmail.com, Xu Simon xufits@gmail.com, Jennifer MacLachlan pidgirl@gmail.com, Janet Bryant janetsbliss@hotmail.com, Garrison, Arlene Allen (Arlene) garrison@utk.edu
Cc: Balbes, Lisa lisa@balbes.com

SCHB EC,

- 1, To speed things up, you can simply copy and paste this information (councilor report) into the minutes.
- 2, Finance Committee was omitted in the agenda, to be populated in 2025.
- 3, I have one more item, forthcoming, for "old business", but I defer to Pete for where it is in the agenda. That said, I'd like to have some action tonight, it should not take long and hopefully not controversial.

Thank you,

Joe

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To: SCHB EC
From: Joe Sabol, Councilor
Date: December 16, 2024
Re: SCHB Councilor Report

The ACS Spring 2025 Governance Hotel will be Hilton San Diego Bayfront.

The Spring 2025 ACS Board of Directors Open/Regular Meeting to host the Priestley Medal Address will be Sunday, March 23, 2025, 4:00 – 6:00 p.m. PT. The event will be followed by the Spring Meeting Kick-Off reception with food and beverage.

As well as affecting N&E President Elect and Director-at-Large Town Halls, this will not allow District Caucuses to be held at the regular times on Sunday evening. District Caucuses are being rescheduled and you will be notified when the schedule is set.

The Division Caucus should be at its customary time on Tuesday afternoon.

Council will meet at its regular time on Wednesday, March 26, at 8:00 a.m. PT.

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On 12/11/2024 1:13 PM EST Peter B <peterjbonk@gmail.com> wrote:

Dear all,

Our last Executive Committee for 2024 will be on Monday December 16th at 7 pm ET

I hope to have an abbreviated meeting and be done in an hour.
If you cannot participate, please let me know.

The link for the meeting and a bunch of other stuff is below

Peter Bonk is inviting you to a scheduled Zoom meeting.

Topic: SCHB Executive Committee

Time: Dec 16, 2024 07:00 PM Eastern Time (US and Canada)

Every month on the Third Mon, until Apr 21, 2025, 5 occurrence(s)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: <https://us02web.zoom.us/join/81713718029?pwd=buZFe35cbr73GULX0yEmPuAz44hmSE.1>
https://us02web.zoom.us/meeting/tZUqduqvzrMqGN1nfykk-Bq8Ei_COUR5bUTd/ics?icsToken=98tyKuGpqTopHdWdsBuORpwcB4j4b-3zmFxfjYOMkhn8CCseQBKuE-t9EZ1KIo3S&meetingMasterEventId=2bh_BkN3SHOMmoDS2J_XvQ

Join Zoom Meeting

<https://us02web.zoom.us/j/81713718029?pwd=buZFe35cbr73GULX0yEmPuAz44hmSE.1>

Meeting ID: 817 1371 8029

Passcode: 965784

Running List of Event and Speaker Ideas:

Who?	Details	Outcome
	Entrepreneur Pitch Contest (aka shark tank)	
	Hach award, after Kathryn Hach - for entrepreneurship.	

Parking Lot:

Agenda Item: Communication: Policy, Format, Timing, Operating Rhythm, Clarity, Read-ability.

Agenda item: Next year we will need a nominating committee. See minutes 3/17/24 excomm meeting. This nominating committee would do ALL the nominations for the division.

Zoom meeting between regional meetings and holidays.

Treasurer's Report:

Attached.

Councilor's Report:

Attached.

Other Attachments:

Volunteer List and EC Tenure

Role			Begin	End	
Chair	O	Peter Bonk	1/1/24	12/31/25	Cannot re-run till after past chair.
Chair Elect	O	Kristin Di Bona	1/1/24	12/31/25	Cannot re-run till after past chair.
Treasurer	O	J Louise Liu	1/1/24	12/31/25	T&S elected alternate years. Can re-run 2yr term
Secretary	O	Jason Lye	1/1/24	12/31/25	T&S elected alternate years. Can re-run 2yr term
Past Chair	VM	(Vacant)	1/1/24	12/31/25	Can't chair another division until done.
Councilor	VM	Joe Sabol	1/1/21	12/31/24	3 yr term
Alternate Councilor	VM	Mukund Chorghade	1/1/24	12/31/26	3 yr term
Programming	VM	Xu Simon			Chair's discretion
Membership Committee	VM	David Cunningham			Chair's discretion
Publicity Communicatn	VM	Jennifer MacLachlan			Chair's discretion
Contract Webmaster		Tracy Champagne			NON ACS
		Barry Streusand			
		Bill Carol			
		Marge Matthews			
		Shiela Murphy			
		Janet Bryant			
		Cary Supelo			
		Mike Mazzotta			
Ran in 2023 election		Alicia Urbaniak			
Ran in 2023 election		Kirabo Irene			
Ran in 2023 election		John Pochan			
Ran in 2023 election		Angel Colon Santiago			