



Executive Committee Meeting.

March 17th, 2024, 12:00pm CDT. New Orleans Spring Meeting & Via Zoom.

Attendees:

Role	Officer	Vote	Name	Present
Chair	Y	Y	Peter Bonk	Present
Chair Elect	Y	Y	Kristin Di Bona	Present
Treasurer	Y	Y	J Louise Liu	Present
Secretary	Y	Y	Jason Lye	Present
Past Chair		Y	Harry Elston	
Councilor		Y	Joe Sabol	Present
Alternate Councilor		Y	Mukund Chorghade	Present
Programming Chair		Y	Xu Simon	Present
Membership Chair		Y	David Cunningham	
			Jennifer MacLachlan	
			Janet Bryant	Via Zoom
Contract Webmaster			Tracy Champagne (external to SCHB)	

Approved:

Date:

Ready to publish:

Date

Action items:

Who?	Action they will undertake or lead.	By When?
Jennifer & Jason	Jason and Jennifer MacLachlan to get together and see if we can sort out what's going on with the email list for communication. We have a couple of databases: a) SCHB members b) Non-members c) New members?	Mid April
Jason	Agenda item for next meeting. Next year, we will need to institute a nominations committee.	Mid April
Jason	Check by-laws for moving election forward.	Mid April

Voting Decisions Summary:

Proposed?	Motion	Seconded	Outcome
Peter B	Call meeting to order at 12:09 pm		
Peter B	Meeting adjourned 1:32 pm	Jason	

Discussions summary: (not necessarily in chronological order)

Who?	Discussion	Outcome
Louise	<p>Treasurer s report: Recent Expenses: Reimbursement of expenses at Leadership GoDaddy \$20</p> <p>Anticipated Expenses: Reimbursement of council attendance Spring meeting Additional Payments to GoDaddy Cost of Flowers reimbursed for Peter</p> <p>Balance \$40,000</p> <p>Reserve: \$102,363 1.02% interest</p> <p>Recommend investment of reserve in conservative funds vs. savings. Peter</p>	
	<p>Secretary Report</p> <p>Last minutes waiting for a pdf treasurer’s report.</p> <p>Thank you Letter to Angela for her gift of ~ \$9,000 for use in Education was sent out hardcopy (last report) Follow up emails were sent, but no response as yet. Will follow up in person.</p> <p>Elections: We need some people to run for council. Peter interjected: An email was sent to the members, and Peter got two additional folks to agree to run.</p> <p>Several members of the committee did not receive the email. Jen and Jason to look into the distribution lists</p> <p>Joe Sabol indicated that he would also like to re-run.</p>	See actions for Jen and Jason

Who?	Discussion	Outcome
Peter	<p>Elections: Would like to do elections earlier in the year. “Let’s get it finished by September.” This gives time to plan for leadership meeting, as well as for ACS to update records.</p> <p>May: Official announcement of election</p> <p>June 15th: Submit candidate information</p> <p>June 30th: Disseminate bios, statements, etc. to membership</p> <p>Sept: Open voting - 2 weeks</p>	
Peter	<p>Three events for all to attend on Monday: (local times)</p> <p>Room 221 Hall B – Convention center SCHB CHAS reception – 5:30pm – 8:00pm Napoleon House. (this side of Jackson Square)</p> <p>Industry reception: 6:30pm – 8:30pm – St. Charles Ballroom.</p> <p>Scimex - Convention center: 8:00pm – 10:00pm Drawing around 9:45 – 9:50 pm David is in charge of it. Jennifer has made up a nice fabric poster.</p> <p>Also, Tuesday: Division officers & councilors reception Starts. Caucus 4:00pm – 5:30pm. Hilton – Magazine Room</p>	
Peter	<p>3:00pm today – Peter has a meeting with Amber Hinkle. On Booths. Booths need to be affordable for new companies in early years.</p> <p>Goal is to gain affordable access for members to get booths at the expo. Create opportunities for new companies to gain exposure.</p> <p>The incremental cost of getting another line or booths is small.</p> <p>(not so much as us getting a bonus for new members.)</p>	

Who?	Discussion	Outcome
	<p>Kristin: What about an entrepreneur / startup Expo?</p> <p>Joe: Could we have a separate section at Expo for startups?</p> <p>Peter: We would have to weigh up whether the benefit of being mixed in with large established companies with recognizable name brand is outweighed by the benefits of having startups grouped together, and whether that would enhance or reduce visitor foot traffic.</p> <p>BIOT have a shark tank type event: 5:10pm Cypress room.</p>	
Markund	<p>(Non - Agenda Item) - would be interested in establishing a nomination committee that does ALL the nominations for SCHB.</p> <p>Tabled discussion for future meetings</p>	See actions.
Mukund	<p>(Non-agenda Item)</p> <p>Can affiliate members join SCHB? We don't think so.</p> <p>Peter: Let's think about the consequences as we are a small team, and we have to focus our efforts.</p> <p>Joe: Patron members of SCHB also recognize donations of \$200 - \$500 for sponsoring coffee breaks etc. at meetings.</p>	

Running List of Event and Speaker Ideas:

Who?	Details	Outcome
	Entrepreneur Pitch Contest (aka shark tank)	

Who?	Details	Outcome

Parking Lot:

Treasurer's Report:

Attached



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Beginning balance on February 1, 2024	\$41,874.46
Deposits and other credits	3,025.00
Withdrawals and other debits	-3,217.05
Checks	-0.00
Service fees	-0.00
Ending balance on February 29, 2024	\$41,682.41

of deposits/credits: 3
 # of withdrawals/debits: 9
 # of items-previous cycle¹: 0
 # of days in cycle: 29
 Average ledger balance: \$41,348.99
¹Includes checks paid, deposited items and other debits

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Deposits and other credits

Date	Description	Amount
02/20/24	Zelle payment from AMERICAN CHEMICAL SOCIETY SMALL CHEMICAL for "test"; Conf# jfmmmocwv	10.00
02/21/24	AMERICAN CHEMICA DES:BOFA-CHCK- ID:AUSD823737 INDN:SMALL CHEMICAL BUSINES CO ID:5530196572 CCD	3,010.00
02/21/24	Zelle payment from AMERICAN CHEMICAL SOCIETY SMALL CHEMICAL Conf# k7bmj9n0c	5.00

Total deposits and other credits **\$3,025.00**

Withdrawals and other debits

Date	Description	Amount
02/12/24	DIVISION OF CHEM DES:SALE ID: INDN:JINGBO LOUISE LIU CO ID:9215986202 CCD	-1,500.00
02/20/24	Zelle payment to Jason Lye for "Jason, this is a test. let me know if you recei"; Conf# q54kpxyq2	-10.00
02/20/24	Zelle payment to Jingbo Liu for "test"; Conf# jfmmmocwv	-10.00
02/21/24	Zelle payment to Pete Bonk Conf# peuwoubb6	-10.00
02/21/24	Zelle payment to Jingbo Liu Conf# k7bmj9n0c	-5.00
02/21/24	Zelle payment to Jingbo Liu for "test to Louise W"; Conf# qaipd20oj	-10.00
02/21/24	Zelle payment to Jason Lye for "1. An aliquot of \$10 was transferred as a text."; Conf# mraeari32	-228.04
02/21/24	Zelle payment to Pete Bonk for "1. An aliquot of \$10 was transferred as a text."; Conf# n5vw82ut1	-784.18
02/21/24	Zelle payment to Jingbo Liu for "1. An aliquot of \$10 was transferred as a text."; Conf# p9ujtjnw	-659.83

Total withdrawals and other debits **-\$3,217.05**

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Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
02/01	41,874.46	02/20	40,364.46	02/21	41,682.41
02/12	40,374.46				

Volunteer List and EC Tenure

Role			Begin	End	
Chair	O	Peter Bonk	1/1/24	12/31/24	Cannot re-run till after past chair.
Chair Elect	O	Kristin Di Bona	1/1/24	12/31/24	Cannot re-run till after past chair.
Treasurer	O	J Louise Liu	1/1/24	12/31/25	T&S elected alternate years. Can re-run 2yr term
Secretary	O	Jason Lye	1/1/24	12/31/25	T&S elected alternate years. Can re-run 2yr term
Past Chair	VM	Harry Elston	1/1/24	12/31/24	Can't chair another division until done.
Councilor	VM	Joe Sabol	1/1/21	12/31/24	3 yr term
Alternate Councilor	VM	Mukund Chorghadend	1/1/24	12/31/26	3 yr term
Programming	VM	Xu Simon			Chair's discretion
Membership Committee	VM	David Cunningham			Chair's discretion
Contract Webmaster		Tracy Champagne			NON ACS
		Barry Streusand			
		Bill Carol			
		Marge Matthews			
		Shiela Murphy			
		Janet Bryant			
		Jennifer MacLachlan			
		Mike Mazzotta			
Ran in 2023 election		Alicia Urbaniak			
Ran in 2023 election		Kirabo Irene			
Ran in 2023 election		John Pochan			
Ran in 2023 election		Angel Colon Santiago			