

**SCHB Combined Temporary and New Executive Committee  
September 5, 2023**

Attending Temporary EC: Harry Elston, Neal Langerman, Bill Carroll, Barry Streusand, Arlene Garrison  
Attending Elected EC: Louise Liu, Joe Sabol, Kristin DiBona, Peter Bonk, Jason Lye

Others present: Marge Matthews, Sheila Murphy, Xu Simon, Janet Bryant

Harry called the meeting of the temporary executive committee to order at 5 pm Eastern time and welcomed both the temporary and elected officers of the division. As explained in the previous joint meeting, the temporary executive committee welcomes the elected team to any meetings needed this fall as part of the transition process. The elected team is strongly encouraged to meet separately to plan programming and establish the budget for 2024.

Following in motion by Harry and second by Neal, the minutes of meetings held in June, July and the annual meeting in August were approved by acclamation as distributed. **ACTION: Arlene to update to show the date approved and send pdfs to Neal who will have the minutes posted.**

Pete Bonk had requested an agenda item to discuss the possibility of an early transition to the elected team. Following discussion of the importance of aligning with the ACS calendar and the announced term of office on the ballot, the discussion concluded with a plan to work together collaboratively.

Neal presented the Treasurer's report.

- 1) Wyatt graciously agreed to help support the Hach symposium, and even though the company has been sold, the acquiring company has agreed to pay the promised funds by check, although that is expected to take some time. Neal will work with Louise to get a merchant account so we can accept payment by card in future situations.
- 2) Neal is coordinating adding Louise as a signatory on the BOA account. This will require that Neal and Louise be at their respective BOA offices and establish a Zoom meeting.
- 3) Neal has updated the SCHB email address forwarding so the emails go to both the temporary and elected officers.
- 4) Joe Sabol requested funding to attend RMRM. Following discussion of the budget which had been set established for regional meetings, \$450 was approved to support Joe's travel.

Xu Simon presented a report on successful programming in San Francisco, including a full tech session with about 20 attendees. She also reported that plans for the New Orleans meeting are proceeding well.

The next meeting date was set for October 10 at 5 pm Eastern. **Action: Arlene to send Zoom link.** The elected officers were encouraged to find a zoom link for meeting in 2024. (Note: Joe and Harry now have the link.)

Meeting adjourned at 5:55PM Eastern.

Note: Minutes approved October 10, 2023  
Signed, Arlene Garrison, Temporary Secretary