

SCHB Exec Comm March 20, 2023

Attending Members: Harry Elston, Neal Langerman, Arlene Garrison, Bill Carroll

Others present: Sheila Murphy, Janet Bryant, Flint Lewis

1. Minutes of the February 16 meeting were approved.
2. Flint provided a brief update to the committee.
3. Treasurer's report
 - a. SCHB 2023 financial report to date was distributed in advance of the meeting. Dues were received from ACS. Some updates to Quickbooks are automatic while others require action to force synchronization. The financial report was approved.
 - b. Neal reported that all essential account actions have been completed and made a motion which was seconded, discussed, and approved unanimously:
MOTION: The temporary position of "Assistant to the Temporary Treasurer" is vacated and the motion to create the position dated 19 October 2022 is rescinded.
Rationale: The Division needed the assistance of the former SCHB Treasurer, Denise Merkel, to manage the Bethpage Federal Credit Union (BPFUCU) and Vanguard Accounts. The BPFUCU account is fully closed, and all funds transferred to the Division's Bank of America account. The Vanguard account is now under the control of only the Division's current (temporary) Treasurer. Thus, the assistance of Dr. Merkel is no longer needed.
4. Harry provided an update.
 - a. All events at Indy are finalized, with the exception of a table at Division Row. SCHB will not have a table there.
 - b. The note to be distributed by email to SCHB members with information in Indy activities was discussed and finalized. (Note: the email was distributed later on Monday March 20.)
 - c. The Interim Executive Committee will not be meeting in Indy, as some members will not be attending the meeting and everyone has a very full schedule. Attendance at SCHB events, particularly the Hach award reception, is encouraged.
5. Harry reminded everyone of the next Exec Cmte meeting:

The next meeting is April 10 at 5 pm Eastern.

Zoom link has been provided. Arlene will send a reminder closer to the meeting date.

Note: Minutes approved April 10, 2023

Signed, Arlene Garrison, Interim Secretary