

SCHB ExecComm November 16, 2022

Attending Members: Harry Elston, Neal Langerman, Arlene Garrison, Bill Carroll, Barry Streusand

Others present: Marge Matthews, Kevin McCue, Janet Bryant, Flint Lewis

1. Flint Lewis – Flint provided an update, requested current status, and answered questions.
2. Treasurer's report
  - a. Reimbursement policy – has been distributed by email to membership
  - b. New Forms- reimbursement form has been distributed by email to membership with deadline for payment of any 2022 commitments  
**Action item: Neal will check about getting the policy and form posted on the website.**
  - c. Fall reimbursements-up to date at this point
  - d. Financial health -provided current income table, Continuing to research status.  
**Action Item: Janet Bryant did not think this was the final 2022 budget info. She will research and send to Neal.**
  - e. IPGs -still researching
  - f. Neal requested approval to open a Bank of America account. Move, second and  
**Unanimously approved.**
3. Nominations Committee Updates

Barry and Bill are collecting names of interested individuals. They suggest that we target having the next set of officers in place by the Indianapolis meeting and the new officers take over at some point after Indianapolis. The interim officers should plan to remain engaged through 2023. New officers will be elected for a portion fo 2023 and 2024, and the next SCHB election should be in late 2024 for new officers taking office in January 2025. Barry and Bill also suggested that we send a new set of communications reminding folks to express interest.  
**Action item: Barry will check the text we used earlier and update if needed and send to all.**
4. Chair's and Programming updates
  - a. Programming
    - i. MAPS Review → Many incomplete abstracts. Authors contacted.  
Actions to be taken
    - ii. One symposium will be canceled
    - iii. Hach Award still planned and abstracts are in order.  
**Action item: Harry will contact Joe Sabol to see if he is interested in being the organizer inside the meeting planning app.**
    - iv. Ai- still trying to get access to reserve a room
    - v. What day do we want the "Welcome Back?" (Saturday evening is out)  
(Barry)  
**Action item: Harry will reserve a place in a conference hotel and list the time as Monday from 5-7.**
  - b. Note to Matt G (BMGT) Joe is councilor until 12/31 after which there will be a new councilor. (Harry update) Moving forward update

5. Update from Website Admin (Harry) – We don't have an updater, yet

Other items:

Arlene reported that she is receiving eRosters and sent the latest one to Jennifer. Arlene reported that had requested access for annual report and officer reporting.

**Action item: Arlene will inform ACS that Neal also needs access to annual report. (Note-access has been granted as of 11/17. Should appear for Harry and Neal as pulldown menu in upper right corner of community connection, <http://www.communityconnection.acs.org/>)**

**Next meeting: After checking calendars, the next meeting was set for *December 8 at 5 pm Eastern.***

**NOTE: Minutes were approved at 12/8/22 meeting.  
Signed, Arlene Garrison, SCHB Interim Secretary**